KentuckyHistoricalSociety

KENTUCKY HISTORY AWARDS

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KENTUCKY HISTORY AWARDS
2012 NOMINATION PACKET

The Kentucky Historical Society is an agency of the Tourism, Arts and Heritage Cabinet.

Kentucky
UNBRIDLED SPIRIT

2012 Kentucky History Awards

The Kentucky Historical Society (KHS) is pleased to sponsor the Kentucky History Awards. This program recognizes outstanding achievements by public history professionals, volunteers, business and civic leaders, historians, communities and local history organizations throughout the commonwealth. KHS encourages organizations, individuals and communities to nominate projects and individuals whose efforts to promote the preservation, awareness and appreciation of state and local history deserve recognition and thanks.

RULES FOR ENTRIES

- Nominations must pertain to some aspect of Kentucky's state or local history, or must have been a project sponsored by or initiated to benefit a museum, historical society, genealogical society or other history-related organization in Kentucky.
- All nominated projects must have been initiated or completed between Jan. 1, 2011 and Dec. 31, 2011.
- Completed nominations must be received by the Thomas D. Clark Center for Kentucky History (100 W. Broadway, Frankfort, KY 40601) by close of business, **Friday, Aug. 3, 2012**. No late entries will be accepted.
- An applicant may self-nominate projects, programs or publications. Self-nomination is encouraged.
- Applicants may nominate more than one project, individual, etc. There is no limit to the number of nominations.
- A separate nomination package is required for consideration in each category and for each project. If an organization or individual wishes to nominate several projects in a single category, or if an organization or individual wishes to be considered for multiple categories, separate nominations are required for each category.
- Incomplete nominations will not be considered.
- KHS reserves the right to disqualify any nomination that does not meet the minimum requirements, as determined by the staff or judges.

AWARDS

Service Awards and Special Awards: One award recipient will be selected in each category. Each Service Award recipient will receive a $250 cash award and an engraved julep cup. Each Special Award recipient will receive an engraved julep cup. The Brig. Gen. William R. Buster Award recipient will receive an engraved silver tray.

General Awards: General Award category nominations will be selected based on the judging criteria and against other nominations within the same category and class. Each general award recipient will receive an engraved julep cup.

NOTIFICATION OF AWARD WINNERS
All entries that receive an award will be notified by phone or email by Friday, Sept. 28, 2012. Awards will be presented at the **KHS Annual Meeting and Kentucky History Celebration** at the Old State Capitol in Frankfort on Friday, Nov. 9, 2012. Each award winner should plan to have a representative attend the celebration to accept the award**.**

NOTE: Please include a digital photograph of the entry. Photographs of each winner will be displayed at the time the award is presented.

PREPARING THE NOMINATION PACKET
Please include:
____ Three copies of the completed nomination form (including cover sheet, nomination checklist, questions and narrative).
____ One copy of supporting materials
____ Digital photograph of the nominee and project, if applicable (book cover, brochure, etc.)

Mail the nomination package to:

Kentucky History Awards Nomination
Attn: Becky Riddle
Kentucky Historical Society
100 W. Broadway
Frankfort, KY 40601.

For information or questions, contact Stuart Sanders at 502-564-1792, ext. 4420, or stuart.sanders@ky.gov.

2012 Kentucky History Awards

CRITERIA FOR ENTRIES

All awards are required to include:

- Coversheet;
- Standard nomination form;
- Narrative explaining how the project, individual or organization has met or exceeded the criteria for the award or category;
- Supporting materials; and
- Photographs of the nominee and, if applicable, nominated project.

Each award category has a unique set of criteria. Nominations must explain in the narrative section how the nominee has met or exceeded the criteria. Nominations should include supporting documents such as photos, slides, copies of flyers, newspaper articles, scrapbooks or other appropriate materials that help document the project or nominee's work. Nominations may also include up to three letters of support from members of the community.

PLEASE NOTE: Supporting materials for the nomination will NOT be returned to the applicant. Instead, all appropriate books and applicable submissions may be donated to either the Martin F. Schmidt Research Library at KHS or the KHS Professional Services Resource Library. No materials will be returned.

SERVICE AND SPECIAL AWARDS

Thomas D. Clark Award of Excellence (Service Award)—presented to a local historical organization for outstanding achievement throughout the year. The nomination should show evidence that an organization has:

- raised the visibility and relevance of history within its community through programs, exhibitions, publications and services;
- presented balanced and varied programs, exhibits and publications throughout the year;
- based programs, exhibits and publications on strong historical content; and
- been engaged with and supported by its local community.

Award of Distinction (Service Award)—presented to a **non-paid** individual who, as a volunteer, board member or member of an organization, has made a significant contribution to state and local history during his or her career at one or more museums, historical societies, genealogical societies or other history-related organizations. The nomination should show evidence that this person has:

- contributed significant time and energy to preserving and promoting state or local history in his or her community or in the state;
- helped to make the organization a more effective service-provider in the community; and/or
- made a significant impact on the study of Kentucky state or local history at the local, regional, state or national level.

Frank R. Levstik Award for Professional Service (Service Award)—presented to a current or recently retired (within the last two years) **paid** staff member of a museum, historical society, genealogical society or other history-related organization in the state. The nomination should show evidence that the staff member has:

- demonstrated exemplary work and dedication to his/her institution
- been instrumental in raising the overall excellence and professionalism of an institution
- contributed to the overall professionalism of history organizations and museums in Kentucky through participation and leadership roles in professional organizations; or
- been in active service to other organizations through workshops, presentations, research, publications or other activities.

Lifetime Dedication to Kentucky History Award (Service Award)—presented to an individual who has demonstrated a consistent commitment to Kentucky history through his/her work, writings, activities or support of historical organizations in Kentucky. Nominee must show a **long-term** commitment to Kentucky history (a minimum of 20 years is preferable but not required) in order to win this award.

Brig. Gen. William R. Buster Award (Special Award)—presented to an individual who has made sustained, significant contributions to Kentucky's military history through his/her work, activities or support of historical organizations within the commonwealth.

Volunteer Organization or Group (Special Award)—presented to an organization that is managed exclusively by volunteers or a volunteer group that has made a substantial contribution of time and/or talents that benefits state or local history organization and/or a project that has helped to make a historical organization a more effective service-provider in the community.

GENERAL AWARDS

General awards recognize exemplary historical projects in:

(A) **Education**: (1) exhibitions, (2) multimedia (including audio/visual and oral history projects), (3) preservation, (4) programming (public or school), (5) special projects – and

(B) **Publications:** (1) books, pamphlets and other printed materials, (2) websites or online indexes.

Projects in either category (Education or Publications) must demonstrate the following:

- **value** – does the project make a significant contribution to Kentucky history (state or local);
- **rigor** – content is accurate, balanced and meets established state and national standards;
- **relevance** – program is meaningful, accessible and of benefit to the targeted audience or community;
- **accessibility** – availability, easy of use and adherence to established industry accessibility standards.

* Nominations of a **printed publication** must include a copy of the work (book, brochure, pamphlet, poster, catalog, newsletter or journal).

* Nominations of an **electronic publication** must include a live link to the work (website, database or index, etc.) on the nomination coversheet.

* Nominated programs **must** include supporting documents in the form of photographs, attendance figures, exhibit drawings or outlines, flyers or brochures, newspaper articles, evaluations, scripts for audiovisuals, texts for exhibit labels, sample transcriptions for oral history projects, etc.

2012 Kentucky History Awards
NOMINATION CHECKLIST
(Required for all nominations)

All nominations must be received by close of business on **Friday, Aug. 3, 2012**.

_____Cover Sheet
_____Nomination Form: Checklist and questions
_____Narrative (not to exceed two pages)
_____Supporting materials
_____Digital photographs*

*Please include one to three photographs that can be used to illustrate the nominated project, program or publication or that demonstrate the contributions of the group or individual. KHS reserves the right to use these photographs in the promotion of the Kentucky History Awards program.

2012 Kentucky History Awards
COVER SHEET
(Required for all nominations)
Deadline for entries: Friday, Aug. 3, 2012

Nominee (organization, group or individual)
_____

Project title (if applicable)
_____

Address
_____
_____

City_____ State/Zip _____Phone (_____)_____

Email address _____Fax (_____)_____

NOTE: IF YOU WANT THE NOMINATION TO BE CONSIDERED IN MULTIPLE CATEGORIES, A SEPARATE COVER SHEET IS REQUIRED FOR EACH CATEGORY.

Service Award Categories: One award recipient for each category.
_____ Commonwealth Award of Excellence
_____ Award of Distinction
_____ Frank R. Levstik Award for Professional Service
_____ Lifetime Dedication to Kentucky History Award
_____ Brig. Gen. William R. Buster Award
_____ Volunteer Organization or Group

General Award Categories: No limit on the number of nominations. Each project requires a separate nomination form/packet. **PLEASE INDICATE THE APPROPRIATE CLASS AND TYPE.**

TYPE – EDUCATION PROGRAM

Class A—Organizations with operating budgets of less than $5,000 per year
Exhibits_____, Multimedia (audio visual/oral history___, Preservation____
Programming (public or school)_____, Special Projects_____

Class B—Organizations with operating budgets of less than $5,001 to $10,000 per year
Exhibits_____, Multimedia (audio visual/oral history)_____, Preservation____
Programming (public or school)_____, Special Projects_____

Class C—Organizations with operating budgets of less than $5,001 to $50,000 per year
Exhibits_____, Multimedia (audio visual/oral history)_____, Preservation____
Programming (public or school)_____, Special Projects_____

Class D— Organizations with operating budgets of less than $50,001 to $100,000 per year
Exhibits_____, Multimedia (audio visual/oral history)_____, Preservation____
Programming (public or school)_____, Special Projects_____

TYPE – PUBLICATION

Class A —Organizations with operating budgets of less than $5,000 per year
Books____, Pamphlets and Other printed Material_____, Websites/Online Indexes____

Class B — Organizations with operating budgets of less than $5,001 to $10,000 per year
Books____, Pamphlets and Other printed Material_____, Websites/Online Indexes____

Class C — Organizations with operating budgets of less than $5,001 to $50,000 per year
Books____, Pamphlets and Other printed Material_____, Websites/Online Indexes____

Class D — Organizations with operating budgets of less than $50,001 to $100,000 per year
Books____, Pamphlets and Other printed Material_____, Websites/Online Indexes____

Nominated by

_____

Address/City/State/Zip

_____

_____

Phone (_____)_____ Email address _____

Name of person who will accept award if selected

_____

(Must be in attendance in Frankfort on Friday, Nov. 9, 2012.)

Address/City/State/Zip

_____

_____

Phone (_____)_____ Email address _____

Names of persons who MAY accompany the winner to accept the award.

_____

Name/address of local newspaper

_____

_____

_____

NARRATIVE QUESTIONS
Describe in two pages or less how the nominee or the nominated project has met or exceeded the criteria listed under the appropriate category. Narratives exceeding two pages will not be considered.

SERVICE AND SPECIAL AWARDS

Thomas D. Clark Award of Excellence: Explain how the nominated organization has:

- raised the visibility and relevance of history within its community through programs, exhibitions, publications and services;
- presented balanced and varied programs, exhibits and publications throughout the year
- based programs, exhibits and publications on strong historical content
- engaged and been supported by its local community.
- List the number of staff and volunteers involved in the organization.

Award of Distinction: Explain how the nominee has:

- contributed significant time and energy to preserving and promoting state or local history in his or her community or in the state
- helped to make the organization a more effective service-provider in the community
- made a significant impact on the study of Kentucky state or local history at the local, regional, state or national level

Frank R. Levstik Award for Professional Service: Explain how the nominee has:

- demonstrated exemplary work and dedication to his/her institution
- been instrumental in raising the overall excellence and professionalism of an institution
- contributed to the overall professionalism of history organizations and museums in Kentucky through participation and leadership roles in those organizations
- provided service to other organizations through workshops, presentations, research, publications or other activities

Lifetime Dedication to Kentucky History Award: Explain how the nominee has either:

- consistently shown support for history and history projects in their community, region or state; or
- initiated or participated in a special project that has brought wide recognition to some facet of state or local history.

Brig. Gen. William R. Buster Award: Explain how the nominee has either:

- consistently shown support for military history and history projects in their community, region or state; or

- initiated or participated in a military history project that has brought wide recognition to some facet of state or local history.

Volunteer Organization or Group: Explain how the nominee has either:

- consistently shown support for history and history projects in its/their community, region or state; or
- initiated or participated in a special project that has brought wide recognition to some facet of state or local history.

GENERAL AWARDS

Explain how the nominated project in either category (education or publications) demonstrates the following:

- **value** – does the project make a significant contribution to Kentucky history (state or local);
- **rigor** – content is accurate, balanced and meets established state and national standards;
- **relevance** – program is meaningful, accessible and of benefit to the targeted audience or community;
- **accessibility** – availability, easy of use and adherence to established industry accessibility standards.

2012 Kentucky History Awards
Deadline for entries: Friday, Aug. 3, 2012.

Awards will be presented at the 2012 KHS Annual Meeting and Kentucky History Celebration at the Old State Capitol in Frankfort, at 5:30 p.m. on Friday, Nov. 9, 2012. Plan now to attend!

Do not forget to include:
_____ Three copies of the cover sheet
_____ Three copies of the correct nomination form and narrative
_____ One copy of supporting documents
_____ Digital photograph of the nominee, and, where applicable, the project

The Kentucky Historical Society does not discriminate on the basis of race, color, national origin, sex, age, religion or disability and provides, on request, reasonable accommodation including auxiliary aids and services necessary to afford an individual with a disability an equal opportunity to participate in all services, programs and activities.

The Kentucky Historical Society is an agency of the Tourism, Arts and Heritage Cabinet.