Kentucky’s Cultural Heritage: Survey Report
**INTRODUCTION**

The *Kentucky’s Cultural Heritage* survey was provided online and sent by mail to 650 cultural organizations throughout the commonwealth from October 2009 through January 2010. E-mail invitations to the online Survey Monkey version were sent to 511 organizations, and links also were posted on several websites; 170 replied, for a response rate of 33.3%. Paper versions were mailed to 139 organizations for whom e-mail addresses could not be identified; 26 replied, for a response rate of 18.7%. Overall, there were 196 replies (to both versions), for a very healthy total response rate of 30.2%. As with all surveys, especially with such a high response rate, it is hoped that the information received provides a representative reflection of the state’s collections as a whole.

The survey was intended to assess the current condition of collections at each organization and, from the data gathered, pinpoint the type of training and resources that would be most helpful to improve the condition of collections preservation and care statewide. Both online and paper versions consisted of the same 25 questions, designed to take approximately 20 minutes to complete. Questions were organized into the following sections:

- **Organizational Information:** This basic data provides an overall profile of Kentucky’s cultural organizations. (Many of these questions update results from a 2001 statewide survey, although they were not designed as a direct follow-up.)
- **Collections and Holdings:** These questions define the types of collections maintained, as well as collect data on inventory and cataloguing procedures. Information on how many collections are made available online also was included.
- **Collections Environment:** This section details monitoring of many environmental variables and archival procedures. General self-evaluations of preservation, storage, and display conditions help summarize this data.
- **Preservation Activities:** Detailed specifics of what organizations are actually doing to evaluate and care for their collections are found in this section. The critical areas of disaster preparedness also are covered here.
- **Preservation Funding:** This data shows how organizations are financially supporting their collections preservation and care. Additional questions regarding factors affecting grant applications as a source of funding are included, too.
- **Training Needs:** Identifying what areas need improvement for better treatment of the state’s cultural treasures is essential, so rankings of possible subjects and modes of delivery are of particular importance in moving forward.

Survey results are reported in an easy-to-follow graphic format. Each question is presented with total responses first, followed by various comparisons according to organization type; for questions with multiple parts, each part is treated individually. The Table of Contents, which follows the list of survey participants, provides reference to the page number for each question.

A few of the key findings from the survey include:

- 37% do not inventory/assess their collections annually, or on a similarly regular basis. *(Q11)*
- 72% have not had a professional survey, such as CAP or MAP, done to assess the general condition of their collections. *(Q16)*
- 58% do not have a written, long-range conservation/preservation plan for the care of their collections. *(Q17)*
- 54% do not have a written emergency/disaster plan that includes their collections. *(Q20)*
- 65% do not specifically allocate/budget funds for the conservation/preservation care of their collections. *(Q22)*

The participating organizations annually serve more than 12,375,000 visitors on site, more than 702,000 visitors off-site, and more than 6,860,000 visitors online *(Q7)* each year. For the benefit of these millions, as well as for posterity, caring for Kentucky’s cultural treasures is an imperative.

The *Kentucky’s Cultural Heritage* survey was the first component of an Institute of Museum and Library Services *Connecting to Collections* Statewide Planning Grant. This initiative was intended to provide the commonwealth with essential tools to improve collections preservation and care in the state’s museums, libraries, archives, and related heritage organizations. The Kentucky Museum and Heritage Alliance and the Kentucky Department for Libraries and Archives served as crucial partners to The Kentucky Historical Society on this project.
Survey Participants

The following cultural organizations kindly took the time to participate in this survey:

African American Heritage Center (Franklin, Kentucky)
Anderson Public Library (Lawrenceburg, Kentucky)
Appalshop (Whitesburg, Kentucky)
Ashland, The Henry Clay Estate (Lexington, Kentucky)
Auburn Historical Society (Auburn, Kentucky)
Ballard-Carlisle Historical & Genealogical Society (Wickliffe, Kentucky)
Barlow House (Barlow, Kentucky)
Barren River Imaginative Museum of Science (Bowling Green, Kentucky)
Battle of Richmond Visitors & History Center (Richmond, Kentucky)
Bell County Historical Society (Middlesboro, Kentucky)
Ben E. Clement Mineral Museum (Marion, Kentucky)
Big Sandy Community & Technical College (Prestonsburg, Kentucky)
Big Sandy Heritage Center (Pikeville, Kentucky)
BitterSweet Cabin Village (Mt. Vernon, Kentucky)
Blackacre Conservancy (Louisville, Kentucky)
Bluegrass Heritage Museum (Winchester, Kentucky)
Bluegrass Railroad Museum, Inc. (Versailles, Kentucky)
Boone County Public Library (Burlington, Kentucky)
Boyle County Genealogical Association (Parksville, Kentucky)
Boyle County Public Library (Danville, Kentucky)
Bracken County Historical Society (Brooksville, Kentucky)
Breathitt County Museum, Inc. (Jackson, Kentucky)
Breathitt County Public Library (Jackson, Kentucky)
Breckinridge County Historical Society (Hardinsburg, Kentucky)
Butler-Turpin State Historic House / General Butler State Resort Park (Carrollton, Kentucky)
Cadiz Community Arts Center, dba Janice Mason Art Museum (Cadiz, Kentucky)
Caldwell County Historical Society (Princeton, Kentucky)
Camp Breckinridge Museum & Arts Center (Morganfield, Kentucky)
Campbellsville University, A.B. Colvin Baptist Collection & Archives (Campbellsville, Kentucky)
Cane Ridge Meeting House (Paris, Kentucky)
Carlisle County Museum & Library (Bardwell, Kentucky)
Casey County Public Library (Liberty, Kentucky)
Central Library Gallery (Lexington, Kentucky)
Christian County Historical Society (Hopkinsville, Kentucky)
Columbus-Belmont State Park (Columbus, Kentucky)
Crane House, The Asia Institute, Inc. (Louisville, Kentucky)
Dinsmore Homestead Foundation (Burlington, Kentucky)
Diocese of Owensboro Archives & Records Center (Owensboro, Kentucky)
Dr. Thomas Walker State Historic Site (Barbourville, Kentucky)
Duncan Center Museum & Art Gallery (Greenville, Kentucky)
Elizabethtown Tourism & Convention Bureau (Elizabethtown, Kentucky)
Erlanger Historical Depot Museum (Erlanger, Kentucky)
Estill County Historical & Genealogical Society, Inc. (Irvine, Kentucky)
The Filson Historical Society (Louisville, Kentucky)
Forkland Community Center (Gravel Switch, Kentucky)
Foundation for Historic McCormack Meetinghouse (Danville, Kentucky)
The Frazier History Museum (Louisville, Kentucky)
Fort Boonesboro / Kentucky River Museum (Richmond, Kentucky)
Fulton County Public Library (Fulton, Kentucky)
Gallatin County Public Library (Warsaw, Kentucky)
Genealogical Society of Hancock County, Kentucky (Hawesville, Kentucky)
Grayson County Historical Society (Leitchfield, Kentucky)
Grayson County Public Library (Leitchfield, Kentucky)
Hancock County Museum (Hawesville, Kentucky)
SURVEY PARTICIPANTS

Hardin County History Museum (Elizabethtown, Kentucky)
Harlan Hubbard Image Archive, Little Fine Arts Library, University of Kentucky (Lexington, Kentucky)
Harry M. Caudill Memorial Library (Whitesburg, Kentucky)
Hart County, Kentucky Historical Society (Munfordville, Kentucky)
Henry County History Center & Museum (New Castle, Kentucky)
Highlands Museum & Discovery Center (Ashland, Kentucky)
Historic Locust Grove (Louisville, Kentucky)
Historic Paris-Bourbon County / Hopewell Museum (Paris, Kentucky)
Historic RailPark & Train Museum / Friends of L&N Depot, Inc. (Bowling Green, Kentucky)
I.W. Bernheim Foundation, dba Bernheim (Clermont, Kentucky)
International Bluegrass Music Museum (Owensboro, Kentucky)
International Museum of the Horse (Lexington, Kentucky)
Jack Jouett House Historic Site (Versailles, Kentucky)
Jackson Purchase Historical Society (Mayfield, Kentucky)
Jacobs Hall Museum (Danville, Kentucky)
Jeffersonville Historical Museum (Jeffersontown, Kentucky)
Jim Beam Brands Co. (Clermont, Kentucky)
John Fox, Jr. Genealogical Library (Paris, Kentucky)
Katie Murrell Library / Lindsey Wilson College (Columbia, Kentucky)
KBMT, Inc. - Barthell Coal Mining Camp (Whitley City, Kentucky)
Kenton County Historical Society (Covington, Kentucky)
Kenton County Public Library (Covington, Kentucky)
Kentucky Artisan Center at Berea (Berea, Kentucky)
Kentucky Department for Libraries & Archives, Public Records Division (Frankfort, Kentucky)
Kentucky Folk Art Center (Morehead, Kentucky)
Kentucky Gateway Museum Center (Maysville, Kentucky)
Kentucky Historical Society (Frankfort, Kentucky)
Kentucky Library & Museum (Bowling Green, Kentucky)
Kentucky Museum of Art & Craft (Louisville, Kentucky)
Kentucky Music Hall of Fame & Museum (Renfro Valley, Kentucky)
Kentucky Railway Museum Inc. (New Haven, Kentucky)
Letcher County Historical Society (Whitesburg, Kentucky)
Lexington History Museum (Lexington, Kentucky)
Lexington Public Library (Lexington, Kentucky)
Liberty Hall Historic Site (Frankfort, Kentucky)
The Lincoln Museum, Inc. (Hodgenville, Kentucky)
Livingston County Historical & Genealogical Society (Smithland, Kentucky)
Lloyd Tilghman House & Civil War Museum (Paducah, Kentucky)
Logan County, Kentucky, Genealogical Society, Inc. (Russelville, Kentucky)
The Lou Tate Foundation, dba The Little Loomhouse (Louisville, Kentucky)
Louisville Visual Art Association (Louisville, Kentucky)
Loyal Jones Appalachian Center at Berea College (Berea, Kentucky)
Margaret M. Bridwell Art Library, University of Louisville (Louisville, Kentucky)
Market House Museum (Paducah, Kentucky)
Martin County Public Library (Inez, Kentucky)
Mary Todd Lincoln House (Lexington, Kentucky)
Mason County Public Library (Maysville, Kentucky)
McCracken County Public Library (Paducah, Kentucky)
McCreary County Public Library (Whitley City, Kentucky)
McCreary County Museum (Stearns, Kentucky)
McDowell House Museum, Inc. (Danville, Kentucky)
McLean County History & Genealogy Museum (Calhoun, Kentucky)
Meade County Public Library (Brandenburg, Kentucky)
Midway College (Midway, Kentucky)
Montgomery County Historical Museum (Mt. Sterling, Kentucky)
Morgan County Public Library (West Liberty, Kentucky)
Museum of the American Printing House for the Blind (Louisville, Kentucky)
National Corvette Museum (Bowling Green, Kentucky)
The National Quilt Museum (Paducah, Kentucky)
SURVEY PARTICIPANTS

National Society of the Sons of the American Revolution *(Louisville, Kentucky)*
Nicholas County Historical Society *(Carlisle, Kentucky)*
Northern Kentucky University, Special Collections & Archives *(Highland Heights, Kentucky)*
Octagon Hall Museum *(Franklin, Kentucky)*
Ohio County Historical Society *(Hartford, Kentucky)*
Old Fort Harrod State Park *(Harrodsburg, Kentucky)*
Old Mulkey Meetinghouse State Historic Site *(Tompkinsville, Kentucky)*
Oldham County Historical Society *(LaGrange, Kentucky)*
Oldham County Public Library *(LaGrange, Kentucky)*
Owen County Public Library *(Owenton, Kentucky)*
The Owsley County History & Genealogy Society *(Booneville, Kentucky)*
Paducah Railroad Museum *(Paducah, Kentucky)*
Pendleton County Public Library *(Falmouth, Kentucky)*
Perryville Battlefield State Historic Site *(Perryville, Kentucky)*
Pine Mountain Settlement School *(Pine Mountain, Kentucky)*
Pogue Special Collections Library, Murray State University *(Murray, Kentucky)*
Portland Museum *(Louisville, Kentucky)*
Preservation Louisville, Inc. *(Louisville, Kentucky)*
Pulaski County Historical Society *(Somerset, Kentucky)*
Rabbit Hash Historical Society *(Union, Kentucky)*
Riverside, the Farnsley-Moremen Landing *(Louisville, Kentucky)*
Riverview at Hobson Grove *(Bowling Green, Kentucky)*
Robert Penn Warren Birthplace Museum *(Guthrie, Kentucky)*
Robertson County Public Library *(Mt. Olivet, Kentucky)*
Rocky J. Adkins Public Library *(Sandy Hook, Kentucky)*
Roman Catholic Archdiocese of Louisville *(Louisville, Kentucky)*
River Discovery Center *(Paducah, Kentucky)*
Shaker Museum at South Union *(Auburn, Kentucky)*
Simmons College of Kentucky *(Louisville, Kentucky)*
Sisters of Charity of Nazareth, Archival Center *(Nazareth, Kentucky)*
South Central Kentucky Cultural Center *(Glasgow, Kentucky)*
Southeast Kentucky Community & Technical College *(Cumberland, Kentucky)*
Southern Baptist Theological Seminary Archives *(Louisville, Kentucky)*
Spalding Hall *(Bardstown, Kentucky)*
The Speed Art Museum *(Louisville, Kentucky)*
Swope’s Cars of Yesteryear Museum *(Elizabethtown, Kentucky)*
Tebbs Bend - Green River Bridge Battlefield Association *(Campbellsville, Kentucky)*
Thomas Edison House *(Louisville, Kentucky)*
United States Hunter Jumper Association *(Lexington, Kentucky)*
University of Kentucky Design Library *(Lexington, Kentucky)*
University of Kentucky Libraries *(Lexington, Kentucky)*
University of Louisville Libraries *(Louisville, Kentucky)*
Ward Hall Preservation Foundation, Inc. *(Georgetown, Kentucky)*
Waveland State Historic Site *(Lexington, Kentucky)*
Weeks-Townsend Memorial Library *(Barbourville, Kentucky)*
White Hall State Historic Site *(Richmond, Kentucky)*
Whitehall House & Gardens *(Louisville, Kentucky)*
Whitley County Historical & Genealogical Society, Inc *(Williamsburg, Kentucky)*
Wrather West Kentucky Museum, Murray State University *(Murray, Kentucky)*

**Note:** Some participants preferred to remain anonymous, so are not included in the above list.
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1. Please provide the following information, which will be kept confidential.  
(please fill in the blanks, if known)

Organization Name ________________________________
Address ________________________________
City ________________________________
State ________________________________
Zip ________________________________
Phone ________________________________
Fax ________________________________
E-mail ________________________________
Website ________________________________

May we share the name of your organization (only) in summary reports of the survey results? (please select one)

Yes ______ No ______

Note: Specific identification details about organizations were confidential.
2. Which of the following best describes your organization?  (please select one)

Library:
- [ ] Academic library
- [ ] Public library
- [ ] Special library

Archives:
- [ ] Art museum

Museum:
- [ ] Art gallery, art center, or arts organization
- [ ] Science/technology museum
- [ ] Natural history museum
- [ ] Archaeological museum, repository, or research collection
- [ ] Children’s/youth museum

Historical society/museum/site:
- [ ] Historical/genealogical society
- [ ] History museum
- [ ] Historic house/site
- [ ] Historic battlefield/state historic site/living history

Environmental/zoological/astronomical site:
- [ ] Arboretum or botanical garden
- [ ] Nature center/Park
- [ ] Planetarium
- [ ] Aquarium
- [ ] Zoo
3. **Do you provide additional services in any of these other areas?** *(please select all that apply)*

- Library ______
- Archives ______
- Museum ______
- Historical society/museum/site ______
- Environmental/zoological/astronomical site ______

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**Chart:**

- 2 services: 38% (70)
- 3 services: 17% (31)
- 4 services: 10% (18)
- 5 services: 1% (3)
- 1 service: 34% (64)

---

**Bar Chart:**

- Library: 40%, 28%, 61%, 13%, 2%, 0%
- Archives: 37%, 32%, 39%, 6%, 6%, 0%
- Museum: 45%, 27%, 33%, 17%, 7%, 0%
- Hist soc/mus/site: 33%, 33%, 33%, 17%, 17%, 3%
- Env/zoo/astro site: 0%, 0%, 0%, 0%, 0%, 3%
4. **With what type of institution is your organization primarily affiliated?** *(please select one)*

**College, university, or other academic entity:**
- [ ] Private college or university
- [ ] State college or university
- [ ] Local (county or municipal) college or university

**Non-profit, non-governmental organization or foundation**

**Corporate or for-profit organization**

**Governmental organization:**
- [ ] Federal
- [ ] State
- [ ] Local (county or municipal)
**Organizational Information**

- State college or university: 56% (14)
- Private college or university: 32% (8)
- Local college or university: 12% (3)
- Local government (county or municipal): 54% (20)
- State government: 46% (17)
5. **How old is your organization? (please select one)**

- [ ] less than 5 years old
- [ ] 5-9 years old
- [ ] 10-24 years old
- [ ] 25-49 years old
- [ ] 50-99 years old
- [ ] over 100 years old
6. Do you have internet access? *(please select one)*

- Yes _____
- No _____
- Don’t know _____

![Pie chart showing internet access percentages]

- Yes: 96% (176)
- No: 4% (8)

![Bar chart showing internet access by type]

Library: 100%
Archives: 100%
Museum: 100%
Hist soc/mus/site: 91%
Env/zoo/astro site: 0%

---

*Kentucky’s Cultural Heritage Survey Report*
Note: Too few “No” and “Don’t know” responses to provide meaningful breakdowns into sub-groups.
If so, do you:

... have a website? (please select one)

Yes ______ No ______ Don't know ______

---

[Bar chart and pie chart showing percentages of various categories of organizations with websites, archives, museums, etc.]

---

[Bar chart showing percentages of libraries, archives, museums, historical societies, and environmental/zoo/astro sites for 'Yes', 'No', and 'Don’t know' responses.]

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Note: Too few “No” and “Don’t know” responses to provide meaningful breakdowns into sub-groups.
If so, do you:

... provide online access to the content of any of your collections, such as online exhibitions, digitally scanned holdings, interactive resources, etc.? (please select one)

- Yes
- No, but being developed
- No
- Don’t know
7. How many visitors do you serve annually? *please fill in the blanks, if known*

On-site visitors __________________

Off-site visitors __________________
(traveling exhibitions, bookmobiles, educational programs)

Online visitors __________________
(website visits, online exhibitions, e-mail distribution lists)

Number of On-site visitors: over 12,375,000

Number of Off-site visitors: over 702,000

Number of Online visitors: over 6,860,000
ORGANIZATIONAL INFORMATION

Library

- On-site visitors:
  - less than 249: 3
  - 250 to 999: 2
  - 1,000 to 2,499: 6
  - 2,500 to 4,999: 8
  - 5,000 to 9,999: 3
  - 10,000 to 24,999: 3
  - 25,000 to 49,999: 2
  - 50,000 to 99,999: 1
  - 100,000 to 499,999: 4
  - 500,000 or more: 1

- Off-site visitors:
  - less than 249: 1
  - 250 to 999: 2
  - 1,000 to 2,499: 3
  - 2,500 to 4,999: 3
  - 5,000 to 9,999: 1
  - 10,000 to 24,999: 3
  - 25,000 to 49,999: 2
  - 50,000 to 99,999: 1
  - 100,000 to 499,999: 1
  - 500,000 or more: 1

- Online visitors:
  - less than 249: 4
  - 250 to 999: 1
  - 1,000 to 2,499: 2
  - 2,500 to 4,999: 3
  - 5,000 to 9,999: 3
  - 10,000 to 24,999: 3
  - 25,000 to 49,999: 4
  - 50,000 to 99,999: 1
  - 100,000 to 499,999: 4
  - 500,000 or more: 1

Archives

- On-site visitors:
  - less than 249: 5
  - 250 to 999: 4
  - 1,000 to 2,499: 3
  - 2,500 to 4,999: 1
  - 5,000 to 9,999: 3
  - 10,000 to 24,999: 1
  - 25,000 to 49,999: 1
  - 50,000 to 99,999: 1
  - 100,000 to 499,999: 1
  - 500,000 or more: 1

- Off-site visitors:
  - less than 249: 2
  - 250 to 999: 2
  - 1,000 to 2,499: 3
  - 2,500 to 4,999: 2
  - 5,000 to 9,999: 3
  - 10,000 to 24,999: 3
  - 25,000 to 49,999: 2
  - 50,000 to 99,999: 1
  - 100,000 to 499,999: 1
  - 500,000 or more: 1

- Online visitors:
  - less than 249: 4
  - 250 to 999: 3
  - 1,000 to 2,499: 3
  - 2,500 to 4,999: 5
  - 5,000 to 9,999: 4
  - 10,000 to 24,999: 4
  - 25,000 to 49,999: 6
  - 50,000 to 99,999: 1
  - 100,000 to 499,999: 6
  - 500,000 or more: 1

Museum

- On-site visitors:
  - less than 249: 2
  - 250 to 999: 4
  - 1,000 to 2,499: 3
  - 2,500 to 4,999: 7
  - 5,000 to 9,999: 4
  - 10,000 to 24,999: 4
  - 25,000 to 49,999: 6
  - 50,000 to 99,999: 2
  - 100,000 to 499,999: 2
  - 500,000 or more: 1

- Off-site visitors:
  - less than 249: 3
  - 250 to 999: 4
  - 1,000 to 2,499: 3
  - 2,500 to 4,999: 2
  - 5,000 to 9,999: 3
  - 10,000 to 24,999: 4
  - 25,000 to 49,999: 4
  - 50,000 to 99,999: 2
  - 100,000 to 499,999: 1
  - 500,000 or more: 1

- Online visitors:
  - less than 249: 0
  - 250 to 999: 0
  - 1,000 to 2,499: 1
  - 2,500 to 4,999: 2
  - 5,000 to 9,999: 2
  - 10,000 to 24,999: 2
  - 25,000 to 49,999: 2
  - 50,000 to 99,999: 1
  - 100,000 to 499,999: 1
  - 500,000 or more: 1
Do you provide a schedule of planned tours and educational programming for school children? *(please select one)*

- Yes
- No
- Don’t know

![Pie chart showing responses]

- Yes: 62% (111)
- No: 37% (67)
- Don’t know: 1% (2)

![Bar chart showing responses by type]

- Library: 61% (Yes), 29% (No), 0% (Don’t know)
- Archives: 61% (Yes), 36% (No), 0% (Don’t know)
- Museum: 71% (Yes), 23% (No), 0% (Don’t know)
- Hist soc/mus/site: 61% (Yes), 39% (No), 0% (Don’t know)
- Env/zoo/astro site: 0% (Yes), 2% (No), 0% (Don’t know)
ORGANIZATIONAL INFORMATION

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Do you provide a calendar of planned tours, special events, and educational programming for the general public? (please select one)

Yes ______ No ______ Don’t know ______

Pie chart:
- Yes: 63% (114)
- No: 36% (64)
- Don’t know: 1% (2)

Bar chart:
- Library: 59%
- Archives: 70%
- Museum: 70%
- Hist soc/mus/site: 28%
- Env/zoo/astro site: 30%

Legend:
- Library
- Archives
- Museum
- Hist soc/mus/site
- Env/zoo/astro site
8. **How is your organization staffed?** *(please fill in the blanks, if known)*

<table>
<thead>
<tr>
<th><strong>Paid staff:</strong></th>
<th>Number of full-time</th>
<th>Number of part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Volunteers:</strong></td>
<td>Number of Volunteers</td>
<td>Total annual Volunteer hours</td>
</tr>
<tr>
<td><strong>Seasonal Help:</strong></td>
<td>Number of Helpers</td>
<td>Total annual Seasonal hours</td>
</tr>
</tbody>
</table>

![Bar chart showing percentages of paid staff, volunteers, and seasonal help.]

- Number of Paid staff: around 2,100
  - Full-time: around 1,200
  - Part time: around 900
- Number of Volunteers: around 7,100
  - Annual hours: around 189,000
- Number of Seasonal Help: around 350
  - Annual hours: around 46,000

![Bar chart showing annual hours of volunteers and seasonal help.]

- Volunteer annual hours:
  - Less than 99 hrs: 24
  - 100-999 hrs: 31
  - 1,000-2,499 hrs: 20
  - 2,500-4,999 hrs: 15
- Seasonal annual hours:
  - Less than 99 hrs: 11
  - 100-999 hrs: 12
  - 1,000-2,499 hrs: 3
  - 2,500-4,999 hrs: 3
  - 5,000 hrs or more: 2
Do you provide internships/fellowships for college students/independent researchers? (please select one)

- **Yes**
- **No**
- **Don’t know**

**Pie Chart**

- Yes: 38% (67)
- No: 59% (106)
- Don’t know: 3% (6)

**Bar Chart**

- **Library**
  - Yes: 60%
  - No: 39%
  - Don’t know: 29%

- **Archives**
  - Yes: 71%
  - No: 56%
  - Don’t know: 14%

- **Museum**
  - Yes: 38%
  - No: 0%
  - Don’t know: 0%

- **Hist soc/mus/site**
  - Yes: 0%
  - No: 2%
  - Don’t know: 0%

- **Env/zoo/astro site**
  - Yes: 0%
  - No: 3%
  - Don’t know: 5%
9. **What is your organization’s annual operating budget?** *(please select one)*

- [ ] less than $10,000
- [ ] $10,000 to $50,000
- [ ] $50,000 to $100,000
- [ ] $100,000 to $500,000
- [ ] $500,000 or more
Please use the space below to share any additional comments about special features and services your organization offers that may not have been covered in the previous questions. (optional)

**Note:** All survey comments were confidential.
10. Which of the following types of collections are among your holdings, and would conservation/preservation training be helpful for any of these specific types? (please select all that apply)

<table>
<thead>
<tr>
<th>Types of Collections</th>
<th>Yes, we have this type</th>
<th>No, we don't have this type</th>
<th>Don't know</th>
<th>Training would be helpful</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books and Bound Volumes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unbound Sheets and Manuscripts</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Photographic Collections</td>
<td></td>
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<tr>
<td>Motion Picture and Video Collections</td>
<td></td>
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<tr>
<td>Recorded Sound Collections</td>
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<tr>
<td>Digital Material Collections</td>
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<tr>
<td>Art Objects</td>
<td></td>
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</tr>
<tr>
<td>Historic and Ethnographic Objects</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Archaeological Collections</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natural Science Specimens</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Living Collections</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Note:** The "Training would be helpful" responses are graphed separately, following the rest.
... would conservation/preservation training be helpful for any of these specific types? (please select all that apply)
Collections and Holdings

Kentucky's Cultural Heritage Survey Report

IMLS Connecting to Collections Initiative
11. Do you inventory/assess your collections annually, or on a similarly regular basis? (please select one)

Yes ________ Yes, but only a portion of them ________ No ________ Don’t know ________
Have you catalogued your collections? (please select one)

- Yes ______
- Yes, but only a portion of them ______
- No ______
- Don’t know ______

- Yes 42% (74)
- Yes but only a portion 42% (73)
- No 15% (27)
- Don’t know 1% (1)

---

Kentucky’s Cultural Heritage Survey Report   p 51 of 193   IMLS Connecting to Collections Initiative
COLLECTIONS AND HOLDINGS

Kentucky's Cultural Heritage Survey Report p 52 of 193 IMLS Connecting to Collections Initiative
**Collections and Holdings**

**If so, is your catalogue ... ?** *(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>Yes, but only a portion</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>... up-to-date?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>... available online to your staff?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>... available online to the public?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

![Bar chart showing responses to catalogue questions](chart.png)

- **Yes**: 66% (online to public)
- **Yes, but only a portion**: 44% (online to staff)
- **No**: 39% (available online to your staff)
- **Don't know**: 13% (available online to your staff)

---

*Kentucky's Cultural Heritage Survey Report*  
IMLS Connecting to Collections Initiative  
Page 54 of 193
If so, is your catalogue ... ? *(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>Yes, but only a portion</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>... up-to-date?</td>
<td>70%</td>
<td>57%</td>
<td>43%</td>
<td>43%</td>
</tr>
</tbody>
</table>

pie chart showing:
- Yes: 45% (65)
- Yes, but only a portion: 39% (57)
- No: 15% (21)
- Don't know: 1% (2)

Bar chart showing:
- Yes: 70%
- Yes, but only a portion: 57%
- No: 43%
- Don't know: 1%

Legend:
- Library
- Archives
- Museum
- Hist soc/mus/site
- Env/zoo/astro site
**COLLECTIONS AND HOLDINGS**

Kentucky's Cultural Heritage Survey Report

IMLS Connecting to Collections Initiative

---

![Bar Chart for Libraries](chart1)

- **Library**
  - Yes: 28
  - Yes, but only a portion: 19
  - No: 2
  - Don't know: 8

- **Archives**
  - Yes: 4
  - Yes, but only a portion: 2
  - No: 2
  - Don't know: 0

- **Museum**
  - Yes: 13
  - Yes, but only a portion: 13
  - No: 4
  - Don't know: 0

- **Hist Soc/Mus/Site**
  - Yes: 16
  - Yes, but only a portion: 11
  - No: 2
  - Don't know: 1

- **Env/Zoo/Astro Site**
  - Yes: 30
  - Yes, but only a portion: 11
  - No: 2
  - Don't know: 0

---

![Bar Chart for Libraries](chart2)

- **Library**
  - Academic Library
    - Yes: 9
    - Yes, but only a portion: 4
    - No: 0
    - Don't know: 0
  - Public Library
    - Yes: 17
    - Yes, but only a portion: 6
    - No: 2
    - Don't know: 0
  - Special Library
    - Yes: 13
    - Yes, but only a portion: 3
    - No: 2
    - Don't know: 0

---

![Bar Chart for Libraries](chart3)

- **Historical Society/Museum/Site**
  - Hist/genea soc
    - Yes: 6
    - Yes, but only a portion: 4
    - No: 1
    - Don't know: 1
  - History Mus
    - Yes: 10
    - Yes, but only a portion: 6
    - No: 1
    - Don't know: 0
  - Hist house/site
    - Yes: 13
    - Yes, but only a portion: 3
    - No: 0
    - Don't know: 0
  - Battle/Living hist
    - Yes: 1
    - Yes, but only a portion: 2
    - No: 0
    - Don't know: 0
  - (Non-specific)
    - Yes: 1
    - Yes, but only a portion: 1
    - No: 0
    - Don't know: 0

---

---
If so, is your catalogue ... ?  *(please select one each row)*

... available online to your staff?

- Yes
- Yes, but only a portion
- No
- Don’t know

![Pie chart showing the distribution of responses.](image)

![Bar chart showing the distribution of responses.](image)
COLLECTIONS AND HOLDINGS

IMLS Connecting to Collections Initiative

Kentucky’s Cultural Heritage Survey Report  p 59 of 193
If so, is your catalogue ...? *(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>Yes, but only a portion</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>... available online to the public?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Yes: 25% (35)
- Yes, but only a portion: 8% (11)
- No: 66% (91)
- Don’t know: 1% (1)

---

![Bar chart showing distribution of availability of catalogues online to the public.]

- Library: 75%
- Archives: 4%
- Museum: 0%
- Hist soc/mus/site: 31%
- Env/zoo/astro site: 0%

---

*Kentucky’s Cultural Heritage Survey Report*
12. Do you monitor the following for your collections? * (please select one each row)

<table>
<thead>
<tr>
<th></th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Temperature</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Relative Humidity</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lighting Levels</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Air quality (particulates/pollutants)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pest control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

![Graph showing monitoring percentages for different factors.]

- Temperature: 37% Yes, in all areas, 27% Yes, in some areas, 23% No, 14% Don’t know
- Relative Humidity: 30% Yes, in all areas, 23% Yes, in some areas, 24% No, 12% Don’t know
- Lighting Levels: 49% Yes, in all areas, 49% Yes, in some areas, 52% No, 23% Don’t know
- Air quality (particulates/pollutants): 72% Yes, in all areas, 72% Yes, in some areas, 25% No, 1% Don’t know
- Pest control: 1% Yes, in all areas, 1% Yes, in some areas, 1% No, 2% Don’t know
12. Do you monitor the following for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Temperature</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>12</td>
<td>30% (52)</td>
<td>32% (56)</td>
<td>1% (1)</td>
</tr>
<tr>
<td>Library</td>
<td>47% (32)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Archives</td>
<td>51% (33)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Museum</td>
<td>32% (23)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hist soc/mus/site</td>
<td>32% (23)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Env/zoo/astro site</td>
<td>39% (27)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Museum</td>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
<td>Don't know</td>
</tr>
<tr>
<td>------------------------</td>
<td>-------------------</td>
<td>-------------------</td>
<td>----</td>
<td>------------</td>
</tr>
<tr>
<td>Artmuseum</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Art-gallery/ctr/ho</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Archaeological</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Natural history</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Science/tech</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Children/youth</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
12. Do you monitor the following for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Relative Humidity</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>27% (46)</td>
<td>23% (40)</td>
<td>49% (84)</td>
<td>1% (1)</td>
</tr>
</tbody>
</table>

---

- Yes, in all areas: 40% (Library), 35% (Archives), 33% (Museum), 40% (Hist soc/mus/site), 67% (Env/zoo/astro site)
- Yes, in some areas: 20% (Library), 23% (Archives), 20% (Museum), 45% (Hist soc/mus/site), 0% (Env/zoo/astro site)
- No: 27% (Library), 23% (Archives), 20% (Museum), 40% (Hist soc/mus/site), 0% (Env/zoo/astro site)
- Don't know: 0% (Library), 0% (Archives), 0% (Museum), 0% (Hist soc/mus/site), 3% (Env/zoo/astro site)
12. Do you monitor the following for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Lighting Levels</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>23% (40)</td>
<td></td>
<td></td>
<td>1% (2)</td>
</tr>
<tr>
<td></td>
<td>Yes, in some areas</td>
<td>24% (41)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>52% (89)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Lighting Levels*

- **Yes, in all areas:** 23% (40)
- **Yes, in some areas:** 24% (41)
- **No:** 52% (89)
- **Don't know:** 1% (2)
12. Do you monitor the following for your collections?  *(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Air quality</strong>  <em>(particulates/pollutants)</em></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Do you monitor the following for your collections? <em>(please select one each row)</em></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Yes, in all areas: 14% (23)
- Yes, in some areas: 12% (21)
- No: 72% (122)
- Don't know: 2% (4)
12. Do you monitor the following for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pest control</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Yes, in all areas: 51% (88)
- Yes, in some areas: 22% (39)
- No: 25% (43)
- Don’t know: 2% (3)
### 13. Do you have the following available for your collections? (please select one each row)

<table>
<thead>
<tr>
<th></th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Archival quality materials</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate storage spaces</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate display spaces</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
13. Do you have the following available for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Archival quality materials</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Don’t know</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

![Pie chart showing distribution of responses]

![Bar chart showing distribution of responses by institution type]

*Library*, *Archives*, *Museum*, *Hist soc/mus/site*, *Env/zoo/astro site*
Kentucky’s Cultural Heritage Survey Report

IMLS Connecting to Collections Initiative

Histogram showing data for different categories:
- Art museum
- Art gallery/ctr/org
- Science/tech
- Natural history
- Archaeological
- Children’s/youth
- (Non-specific)

Legend:
- Yes, in all areas
- Yes, in some areas
- No
- Don't know
13. Do you have the following available for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Adequate storage spaces</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>__________________</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Yes, in all areas: 36% (62)
- Yes, in some areas: 14% (24)
- No: 49% (83)
- Don’t know: 1% (2)
13. Do you have the following available for your collections? (please select one each row)

<table>
<thead>
<tr>
<th>Adequate display spaces</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>16% (28)</td>
<td>39% (66)</td>
<td>43% (73)</td>
<td>2% (3)</td>
</tr>
</tbody>
</table>

Pie chart showing distribution of responses:
14. Do you take security/safety precautions for your collections?  *(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Controlled access</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Security systems/personnel</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Fire protection systems</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

![Bar chart showing percentages of security/safety precautions](chart.png)
14. Do you take security/safety precautions for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Controlled access</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Yes, in all areas: 52% (89)
- Yes, in some areas: 37% (63)
- No: 11% (19)
- Don’t know: 0% (1)

---

**Chart:**

- Library
- Archives
- Museum
- Hist soc/mus/site
- Env/zoo/astro site

**Bar Chart:**

- Yes, in all areas: 32% (57%)
- Yes, in some areas: 36% (38%)
- No: 15% (27%)
- Don’t know: 0% (0%)

---

*Kentucky’s Cultural Heritage Survey Report*  p 91 of 193  *IMLS Connecting to Collections Initiative*
null
14. Do you take security/safety precautions for your collections? (please select one each row)

<table>
<thead>
<tr>
<th>Security systems/personnel</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>57% (95)</td>
<td>17% (29)</td>
<td>25% (42)</td>
<td>1% (2)</td>
</tr>
</tbody>
</table>

**Pie Chart:**
- Yes, in all areas: 57% (95)
- Yes, in some areas: 17% (29)
- No: 25% (42)
- Don't know: 1% (2)

**Bar Chart:**
- Library: Yes, in all areas 65%, Yes, in some areas 40%, No 33%, Don't know 3%
- Archives: Yes, in all areas 60%, Yes, in some areas 28%, No 20%, Don't know 0%
- Museum: Yes, in all areas 54%, Yes, in some areas 20%, No 24%, Don't know 0%
- Hist soc/mus/site: Yes, in all areas 33%, Yes, in some areas 15%, No 30%, Don't know 0%
- Env/zoo/astro site: Yes, in all areas 33%, Yes, in some areas 10%, No 20%, Don't know 1%
14. Do you take security/safety precautions for your collections? (please select one each row)

<table>
<thead>
<tr>
<th>Fire protection systems</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>63% (106)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yes</td>
<td>54% (93)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No</td>
<td>22% (38)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Don’t know</td>
<td>1% (1)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
15. Overall, how would you rate these aspects of your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Adequate</th>
<th>Poor</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preservation condition</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Storage areas</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Display areas</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

![Bar chart showing preservation condition, storage areas, and display areas ratings](chart.png)
15. Overall, how would you rate these aspects of your collections? (please select one each row)

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Adequate</th>
<th>Poor</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preservation condition</td>
<td>_______</td>
<td>_______</td>
<td>_______</td>
<td>_______</td>
<td>_______</td>
</tr>
</tbody>
</table>
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IMLS Connecting to Collections Initiative

Museum

- Excellent
- Good
- Adequate
- Poor
- Don't know

Bar chart showing the distribution of responses for different categories of museums:

- Art museum
- Art gallery/ctr/org
- Science/tech
- Natural history
- Archaeological
- Children's/youth
- (Non-specific)

Numbers indicate the count for each category.
15. Overall, how would you rate these aspects of your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Adequate</th>
<th>Poor</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Storage areas</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
15. Overall, how would you rate these aspects of your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Display areas</th>
<th>Excellent</th>
<th>Good</th>
<th>Adequate</th>
<th>Poor</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

![Pie chart showing the distribution of ratings for display areas.]

- Excellent: 33% (56)
- Good: 34% (51)
- Adequate: 33% (50)
- Poor: 23% (35)
- Don’t know: 2% (3)

---

![Bar chart showing the distribution of ratings for different types of institutions.]

- Library: 15% Excellent, 14% Good, 15% Adequate, 23% Poor, 3% Don’t know
- Archives: 46% Excellent, 34% Good, 33% Adequate, 13% Poor, 1% Don’t know
- Museum: 45% Excellent, 31% Good, 31% Adequate, 20% Poor, 5% Don’t know
- Hist soc/mus/site: 33% Excellent, 31% Good, 31% Adequate, 23% Poor, 0% Don’t know
- Env/zoo/astro site: 0% Excellent, 0% Good, 0% Adequate, 0% Poor, 0% Don’t know

---

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Please use the space below to share any additional comments about the condition of your collections and their environment that are or could be serious conservation/preservation concerns. (optional)

Note: All survey comments were confidential.
16. Has a professional survey of the general condition of your collections been done, such as Heritage Preservation’s Conservation Assessment Program (CAP) or the American Association of Museum’s Museum Assessment Program (MAP)?  (please select one)

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes, but only a portion of them</th>
<th>Yes, but is not up to date</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>13% (22)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yes, but only a portion</td>
<td>2% (3)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No</td>
<td>72% (124)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Don’t know</td>
<td>9% (16)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
If so, has this professional survey resulted in any conservation/preservation actions for your collections? (please select one)

- Yes, in all areas ______
- Yes, in some areas ______
- No ______
- Don’t know ______

[Pie chart showing distribution of responses]

[Bar chart showing distribution of responses by type of institution]
Note: Too few responses to provide meaningful breakdowns into sub-groups.
17. Does your organization have a written, long-range conservation/preservation plan for the care of your collections? (please select one)

<table>
<thead>
<tr>
<th>Option</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes, but preservation is addressed in overall plan</td>
<td>17% (29)</td>
</tr>
<tr>
<td>No, but one is being developed</td>
<td>14% (24)</td>
</tr>
<tr>
<td>No</td>
<td>58% (99)</td>
</tr>
<tr>
<td>Don't know</td>
<td>4% (7)</td>
</tr>
</tbody>
</table>

---

Bar chart showing the distribution of responses:
- Library: 78%
- Archives: 55%
- Museum: 51%
- Hist soc/mus/site: 38%
- Env/zoo/astro site: 0%

---

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### Preservation Activities

<table>
<thead>
<tr>
<th>Category</th>
<th>Yes</th>
<th>No, but in overall plan</th>
<th>No, but being developed</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Artmuseum</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Artgallery/ctr/org</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Science/tech</td>
<td>7</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Natural history</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Archaeological</td>
<td>3</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Children's/youth</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>(Non-specific)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

The chart shows the distribution of responses across different categories.
If so, is your written conservation/preservation plan up-to-date? (please select one)

Yes _____  No _____  Don’t know _____

Yes: 39% (15)
No: 46% (18)
Don’t know: 15% (6)

Bar chart showing distribution by institution type:
- Library: 50% Yes, 50% No, 0% Don’t know
- Archives: 45% Yes, 33% No, 0% Don’t know
- Museum: 55% Yes, 33% No, 0% Don’t know
- Hist soc/mus/site: 50% Yes, 50% No, 17% Don’t know
- Env/zoo/astro site: 50% Yes, 50% No, 17% Don’t know
**Note:** Too few responses to provide meaningful breakdowns into sub-groups.
What does your conservation/preservation program include? (please select all that apply)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Yes</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Preventive conservation</strong> (e.g., housekeeping routine, rehousing, environmental monitoring)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Conservation treatment</strong> (e.g., repair, restoration, mass deacidification, specimen preparation)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Preservation management</strong> (e.g., planning, assessment)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Preservation reformatting</strong> (e.g., preservation photocopying, microfilming)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Preservation of audio-visual media and playback equipment</strong> (e.g., preservation copies, maintenance)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Preservation of digital materials</strong> (e.g., data migration to current software, websites)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Not sure what is included</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Preservation Activities**

**Kentucky’s Cultural Heritage Survey Report**

IMLS Connecting to Collections Initiative
18. Are copies of vital collections records (e.g., inventory, catalog, insurance policies) stored offsite in the event of an emergency/disaster? (please select one)

- Yes
- Some, but not all
- No
- Don't know
- Do not have copies
- Do not have collections records

![Pie chart showing the distribution of responses.]

- Yes: 20% (33)
- Some, but not all: 34% (58)
- No: 36% (60)
- Don't know: 5% (9)
- Do not have copies: 2% (4)
- Do not have records: 3% (5)
19. Does your organization have a working relationship with your local emergency responders (e.g., fire, police)? (please select one)

Yes ______  No ______  Don't know ______

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>78% (134)</td>
<td>14% (23)</td>
<td>8% (14)</td>
</tr>
</tbody>
</table>

- Library: 85%
- Archives: 58%
- Museum: 50%
- Hist soc/mus/site: 50%
- Env/zoo/astro site: 25%

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IMLS Connecting to Collections Initiative

PRESERVATION ACTIVITIES

![Bar Chart]

- **Art museum**: 5 (Yes), 1 (No)
- **Art gallery/ctr/org**: 10 (Yes)
- **Science/tech**: 6 (Yes), 3 (Yes)
- **Natural history**: 4 (Yes), 1 (No), 1 (Don't know)
- **Archaeological**: 6 (Yes), 2 (Yes)
- **Children's/youth**: 0 (Yes), 0 (Yes), 0 (Yes), 1 (Non-specific)
- **Non-specific**: 0 (Yes), 0 (Yes), 0 (Yes)
20. Does your organization have a written emergency/disaster plan that includes your collections?  *(please select one)*

- Yes ______
- No, but one is being developed ______
- No ______
- Don’t know ______
If so, is your written emergency/disaster plan up-to-date? (please select one)

Yes _____  No _____  Don’t know _____

- Yes: 70% (28)
- No: 64% (29)
- Don’t know: 6% (11)
Note: Too few responses to provide meaningful breakdowns into sub-groups.
Is your staff trained to carry it out? (please select one)

Yes ______  No ______  Don’t know ______

[Pie chart showing responses]

- Yes: 70% (28)
- No: 28% (11)
- Don’t know: 2% (1)

[Bar chart showing responses by type of institution]

- Library: 100% Yes, 0% No, 0% Don’t know
- Archives: 80% Yes, 0% No, 0% Don’t know
- Museum: 64% Yes, 36% No, 0% Don’t know
- Hist soc/mus/site: 0% Yes, 0% No, 0% Don’t know
- Env/zoo/astro site: 0% Yes, 0% No, 0% Don’t know
Note: Too few responses to provide meaningful breakdowns into sub-groups.
21. Who is primarily responsible for the conservation/preservation care of your collections? (please select all that apply)

<table>
<thead>
<tr>
<th>Option</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-house paid conservation/preservation staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other in-house paid staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation/preservation duties are assigned as needed to various in-house staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volunteers, seasonal help, and/or interns</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>External providers are used for conservation/preservation services</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

![Bar chart showing percentages of responses]

- In-house paid conservation/preservation staff: 63% Yes, 57% No, 56% Don't know
- Other in-house paid staff: 73% Yes, 42% No, 43% Don't know
- Conservation/preservation duties are assigned as needed to various in-house staff: 67% Yes, 1% No, 2% Don't know
- Volunteers, seasonal help, and/or interns: 2% Yes, 1% No, 1% Don't know
- External providers are used for conservation/preservation services: 3% Yes, 2% No, 1% Don't know
PRESERVATION ACTIVITIES

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Please use the space below to share any additional comments about your preservation activities and the most serious concerns you may have about these issues with your collections. (optional)

**Note:** All survey comments were confidential.
22. Are funds specifically allocated/budgeted for the conservation/preservation care of your collections? (please select one)

Yes ______ No ______ Don’t know ______
### Museum

<table>
<thead>
<tr>
<th>Category</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art museum</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Art gallery/ctr/org</td>
<td>3</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>Science/tech</td>
<td>3</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>Natural history</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Archaeological</td>
<td>4</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Children's/youth</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>(Non-specific)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
If so, including all funding sources, how much is specifically allocated/budgeted annually for the conservation/preservation care of your collections? (please select one)

- None in budget, but have gotten grants
- Less than $3,000
- $3,000 to 10,000
- $10,000 to 25,000
- $25,000 or more

According to the pie chart:
- 47% of respondents have less than $3,000
- 30% have $3,000 to 10,000
- 11% have $10,000 to 25,000
- 8% have $25,000 or more
- 4% have none in budget, but have gotten grants

The bar chart shows the distribution of funding for different types of institutions:
- Libraries
- Archives
- Museums
- Historical sites/museums
- Environmental/zoo/astro sites

The chart indicates the percentage of each type of institution for each funding level.
Note: Too few responses to provide meaningful breakdowns into sub-groups.
23. Has your organization made a grant application, whether successful or unsuccessful, for conservation/preservation funding from any public or private source in the last 3 years? (please select one)

Yes _____  No _____  Don’t know _____
If not, which of these factors influenced the decision not to apply for a grant?
(please select all that apply)

<table>
<thead>
<tr>
<th>Factor</th>
<th>Yes</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not aware of appropriate funding sources</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lack of staff time or expertise to complete application</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional project planning or preparation necessary before requesting grant funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation/preservation not an institutional priority</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Currently have sufficient sources of funding</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have applied for grant(s) from external sources in the past but have been unsuccessful</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not sure why decided not to apply for a grant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (please specify below)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: The “Other” responses included details that could be considered confidential.
24. Which training areas might be most helpful for your staff?  
*(please select all that apply)*

<table>
<thead>
<tr>
<th>Training Area</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic conservation/preservation care of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation/preservation care of specific media/object types</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning/condition surveys and general needs assessments of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long-range conservation/preservation planning for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency/disaster planning for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Security/safety precautions for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finding and working with a conservator</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of audio/visual collections <em>(media and playback equipment)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of digital collections <em>(digitized and born-digital)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online collections care information <em>(websites, images, databases)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Integrated pest management <em>(efficient and ecologically sound methods)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finding aids and cataloging of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grant writing for the conservation/preservation care of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building awareness of (and serving as a resource for) conservation/preservation issues</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advocacy for the conservation/preservation of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other <em>(please specify below)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Note:* The “Other” responses included details that could be considered confidential.
### Historical Society/Museum/Site

<table>
<thead>
<tr>
<th>Service</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic conservation/preservation care of collections</td>
<td>50</td>
<td>36</td>
<td>1</td>
</tr>
<tr>
<td>Conservation/preservation of specific media/object types</td>
<td>49</td>
<td>49</td>
<td>1</td>
</tr>
<tr>
<td>Planning/condition surveys &amp; general needs assessments</td>
<td>41</td>
<td>32</td>
<td>1</td>
</tr>
<tr>
<td>Long-range conservation/preservation planning</td>
<td>51</td>
<td>35</td>
<td>1</td>
</tr>
<tr>
<td>Emergency/disaster planning for collections</td>
<td>36</td>
<td>31</td>
<td>1</td>
</tr>
<tr>
<td>Security/safety precautions for collections</td>
<td>40</td>
<td>20</td>
<td>1</td>
</tr>
<tr>
<td>Finding and working with a conservator</td>
<td>41</td>
<td>23</td>
<td>1</td>
</tr>
<tr>
<td>Preservation of audio/visual collections</td>
<td>37</td>
<td>21</td>
<td>1</td>
</tr>
<tr>
<td>Preservation of digital collections</td>
<td>36</td>
<td>20</td>
<td>1</td>
</tr>
<tr>
<td>Online collections care information</td>
<td>49</td>
<td>17</td>
<td>1</td>
</tr>
<tr>
<td>Integrated pest management</td>
<td>50</td>
<td>13</td>
<td>1</td>
</tr>
<tr>
<td>Finding aids and cataloging of collections</td>
<td>36</td>
<td>12</td>
<td>1</td>
</tr>
<tr>
<td>Grant writing for the conservation/preservation care</td>
<td>41</td>
<td>9</td>
<td>1</td>
</tr>
<tr>
<td>Building awareness of conservation/preservation issues</td>
<td>37</td>
<td>7</td>
<td>1</td>
</tr>
<tr>
<td>Advocacy for conservation/preservation of collections</td>
<td>36</td>
<td>7</td>
<td>1</td>
</tr>
</tbody>
</table>
25. What training and educational resource formats might be most effective?
*(please select all that apply)*

<table>
<thead>
<tr>
<th>Resource Format</th>
<th>Yes</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshops/courses/seminars (in person)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On-site visits at your organization</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication with resource people via phone/e-mail</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online workshops/courses/tutorials/webinars</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educational websites</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online blogs/wikiis/list servs/newsletters/journals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Printed newsletters/bulletins/pamphlets/journals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other <em>(please specify below)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: The “Other” responses included details that could be considered confidential.
Please use the space below for any additional comments about your collections needs and what might best assist you in planning for the long-range conservation/preservation care of your collections. *(optional)*

**Note:** All survey comments were confidential.
Appendices

The Paper Survey

The Online Survey
ORGANIZATIONAL INFORMATION

1. Please provide the following information, which will be kept confidential.
   (please fill in the blanks, if known)
   Organization Name ____________________________________________
   Address ______________________________________________________
   City __________________________________________________________
   State _________________________________________________________
   Zip __________________________________________________________
   Phone _________________________________________________________
   Fax __________________________________________________________
   E-mail _________________________________________________________
   Website _______________________________________________________

   May we share the name of your organization (only) in summary reports of the survey
   results? (please select one)
   Yes _______ No _______

2. Which of the following best describes your organization? (please select one)
   Library: ______ Academic library
   ______ Public library
   ______ Special library
   Archives: ______
   Museum: ______ Art museum
   ______ Art gallery, art center, or arts organization
   ______ Science/technology museum
   ______ Natural history museum
   ______ Archaeological museum, repository, or research collection
   ______ Children’s/youth museum

   Historical society/museum/site:
   ______ Historical/genealogical society
   ______ History museum
   ______ Historic house/site
   ______ Historic battlefield/state historic site/living history

   Environmental/zooological/astronomical site:
   ______ Arboretum or botanical garden
   ______ Nature center/Park
   ______ Planetarium
   ______ Aquarium
   ______ Zoo

3. Do you provide additional services in any of these other areas? (please select all that apply)
   Library ______
   Archives ______
   Museum ______
   Historical society/museum/site ______
   Environmental/zooological/astronomical site ______
4. **With what type of institution is your organization primarily affiliated?** *(please select one)*

   **College, university, or other academic entity:**
   - [ ] Private college or university
   - [ ] State college or university
   - [ ] Local (county or municipal) college or university

   **Non-profit, non-governmental organization or foundation**

   **Corporate or for-profit organization**

   **Governmental organization:**
   - [ ] Federal
   - [ ] State
   - [ ] Local (county or municipal)

5. **How old is your organization?** *(please select one)*

   - [ ] less than 5 years old
   - [ ] 5-9 years old
   - [ ] 10-24 years old
   - [ ] 25-49 years old
   - [ ] 50-99 years old
   - [ ] over 100 years old

6. **Do you have internet access?** *(please select one)*

   Yes [ ] No [ ] Don’t know [ ]

   **If so, do you:**

   **... have a website?** *(please select one)*

   Yes [ ] No [ ] Don’t know [ ]

   **... provide online access to the content of any of your collections, such as online exhibitions, digitally scanned holdings, interactive resources, etc.?** *(please select one)*

   Yes [ ] No, but this is being developed [ ] No [ ] Don’t know [ ]

7. **How many visitors do you serve annually?** *(please fill in the blanks, if known)*

   On-site visitors [ ]
   Off-site visitors [ ] *(traveling exhibitions, bookmobiles, educational programs)*
   Online visitors [ ] *(website visits, online exhibitions, e-mail distribution lists)*

   **Do you provide a schedule of planned tours and educational programming for school children?** *(please select one)*

   Yes [ ] No [ ] Don’t know [ ]

   **Do you provide a calendar of planned tours, special events, and educational programming for the general public?** *(please select one)*

   Yes [ ] No [ ] Don’t know [ ]
8. **How is your organization staffed?** *(please fill in the blanks, if known)*

   **Paid staff:**
   - Number of full-time
   - Number of part-time

   **Volunteers:**
   - Number of Volunteers
   - Total annual Volunteer hours

   **Seasonal Help:**
   - Number of Helpers
   - Total annual Seasonal hours

9. **Do you provide internships/fellowships for college students/independent researchers?** *(please select one)*

   - Yes
   - No
   - Don’t know

9. **What is your organization’s annual operating budget?** *(please select one)*

   - less than $10,000
   - $10,000 to $50,000
   - $50,000 to $100,000
   - $100,000 to $500,000
   - $500,000 or more

Please use the space below to share any additional comments about special features and services your organization offers that may not have been covered in the previous questions. *(optional)*

10. **Which of the following types of collections are among your holdings, and would conservation/preservation training be helpful for any of these specific types?** *(please select all that apply)*

    | Yes, we have this type | No, we don’t have this type | Don’t know | Training would be helpful |
    |------------------------|-----------------------------|------------|---------------------------|
    | Books and Bound Volumes|                            |            |                          |
    | Unbound Sheets and Manuscripts |            |            |                          |
    | Photographic Collections |            |            |                          |
    | Motion Picture and Video Collections |            |            |                          |
    | Recorded Sound Collections |            |            |                          |
    | Digital Material Collections |            |            |                          |
    | Art Objects |            |            |                          |
    | Historic and Ethnographic Objects |            |            |                          |
    | Archaeological Collections |            |            |                          |
    | Natural Science Specimens |            |            |                          |
    | Living Collections |            |            |                          |
11. Do you inventory/assess your collections annually, or on a similarly regular basis? 
*(please select one)*

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes, but only a portion</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
</table>

Have you catalogued your collections? *(please select one)*

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes, but only a portion</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
</table>

If so, is your catalogue ... ? *(please select one each row)*

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes, but only a portion</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
</table>

12. Do you monitor the following for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Temperature</th>
<th>Relative Humidity</th>
<th>Lighting Levels</th>
<th>Air quality <em>(particulates/pollutants)</em></th>
<th>Pest control</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
<td>Don’t know</td>
<td></td>
</tr>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
<td>Don’t know</td>
<td></td>
</tr>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
<td>Don’t know</td>
<td></td>
</tr>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
<td>Don’t know</td>
<td></td>
</tr>
</tbody>
</table>

13. Do you have the following available for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Archival quality materials</th>
<th>Adequate storage spaces</th>
<th>Adequate display spaces</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
</tr>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
</tr>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
</tr>
</tbody>
</table>

14. Do you take security/safety precautions for your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Controlled access</th>
<th>Security systems/personnel</th>
<th>Fire protection systems</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
</tr>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
</tr>
<tr>
<td>Yes, in all areas</td>
<td>Yes, in some areas</td>
<td>No</td>
</tr>
</tbody>
</table>

15. Overall, how would you rate these aspects of your collections? *(please select one each row)*

<table>
<thead>
<tr>
<th>Preservation condition</th>
<th>Storage areas</th>
<th>Display areas</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excellent</td>
<td>Good</td>
<td>Adequate</td>
</tr>
<tr>
<td>Excellent</td>
<td>Good</td>
<td>Adequate</td>
</tr>
<tr>
<td>Excellent</td>
<td>Good</td>
<td>Adequate</td>
</tr>
</tbody>
</table>
Please use the space below to share any additional comments about the condition of your collections and their environment that are or could be serious conservation/preservation concerns. (optional)

16. Has a professional survey of the general condition of your collections been done, such as Heritage Preservation's Conservation Assessment Program (CAP) or the American Association of Museum's Museum Assessment Program (MAP)? (please select one)

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes, but only a portion of them</th>
<th>Yes, but is not up to date</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
</table>

If so, has this professional survey resulted in any conservation/preservation actions for your collections? (please select one)

<table>
<thead>
<tr>
<th>Yes</th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
</table>

17. Does your organization have a written, long-range conservation/preservation plan for the care of your collections? (please select one)

<table>
<thead>
<tr>
<th>No</th>
<th>No, but preservation is addressed in overall</th>
<th>No, but one is being developed</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
</table>

If so, is your written conservation/preservation plan up-to-date? (please select one)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
</table>

What does your conservation/preservation program include? (please select all that apply)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preventive conservation (e.g., housekeeping routine, rehousing, environmental monitoring)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation treatment (e.g., repair, restoration, mass deacidification, specimen preparation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation management (e.g., planning, assessment)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation reformatting (e.g., preservation photocopying, microfilming)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of audio-visual media and playback equipment (e.g., preservation copies, maintenance)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of digital materials (e.g., data migration to current software, websites)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not sure what is included</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

18. Are copies of vital collections records (e.g., inventory, catalog, insurance policies) stored offsite in the event of an emergency/disaster? (please select one)

<table>
<thead>
<tr>
<th>Yes</th>
<th>Some, but not all</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do not have copies</td>
<td>Do not have collections records</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
19. Does your organization have a working relationship with your local emergency responders (e.g., fire, police)?  (please select one)

Yes ______  No ______  Don’t know ______

20. Does your organization have a written emergency/disaster plan that includes your collections?  (please select one)

Yes ______  No, but one is being developed ______  No ______  Don’t know ______

If so, is your written emergency/disaster plan up-to-date?  (please select one)

Yes ______  No ______  Don’t know ______

Is your staff trained to carry it out?  (please select one)

Yes ______  No ______  Don’t know ______

21. Who is primarily responsible for the conservation/preservation care of your collections?  (please select all that apply)

<table>
<thead>
<tr>
<th>In-house paid conservation/preservation staff</th>
<th>Yes</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other in-house paid staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation/preservation duties are assigned as needed to various in-house staff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Volunteers, seasonal help, and/or interns</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>External providers are used for conservation/preservation services</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please use the space below to share any additional comments about your preservation activities and the most serious concerns you may have about these issues with your collections.  (optional)

22. Are funds specifically allocated/budgeted for the conservation/preservation care of your collections?  (please select one)

Yes ______  No ______  Don’t know ______

If so, including all funding sources, how much is specifically allocated/budgeted annually for the conservation/preservation care of your collections?  (please select one)

_____ None in budget, but have gotten grants
_____ Less than $3,000
_____ $3,000 to 10,000
_____ $10,000 to 25,000
_____ $25,000 or more
23. Has your organization made a grant application, whether successful or unsuccessful, for conservation/preservation funding from any public or private source in the last 3 years? (please select one)

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If not, which of these factors influenced the decision not to apply for a grant? (please select all that apply)

<table>
<thead>
<tr>
<th>Not aware of appropriate funding sources</th>
<th>Yes</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lack of staff time or expertise to complete application</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional project planning or preparation necessary before requesting grant funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation/preservation not an institutional priority</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Currently have sufficient sources of funding</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have applied for grant(s) from external sources in the past but have been unsuccessful</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not sure why decided not to apply for a grant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (please specify below)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

24. Which training areas might be most helpful for your staff? (please select all that apply)

<table>
<thead>
<tr>
<th>Basic conservation/preservation care of collections</th>
<th>Yes</th>
<th>No</th>
<th>Don’t know</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation/preservation care of specific media/object types</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning/condition surveys and general needs assessments of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long-range conservation/preservation planning for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency/disaster planning for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Security/safety precautions for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finding and working with a conservator</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of audio/visual collections (media and playback equipment)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of digital collections (digitized and born-digital)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online collections care information (websites, images, databases)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Integrated pest management (efficient and ecologically sound methods)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finding aids and cataloging of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grant writing for the conservation/preservation care of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building awareness of (and serving as a resource for) conservation/preservation issues</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advocacy for the conservation/preservation of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (please specify below)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**25. What training and educational resource formats might be most effective?**
*(please select all that apply)*

<table>
<thead>
<tr>
<th>Format</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshops/courses/seminars (in person)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On-site visits at your organization</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication with resource people via phone/e-mail</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online workshops/courses/tutorials/webinars</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Educational websites</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online blogs/wikis/list servs/newsletters/journals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Printed newsletters/bulletins/pamphlets/journals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other <em>(please specify below)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please use the space below for any additional comments about your collections needs and what might best assist you in planning for the long-range conservation/preservation care of your collections. *(optional)*
1. Please provide the following information, which will be kept confidential.  
*(please fill in the blanks, if known)*

<table>
<thead>
<tr>
<th>Organization Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
</tr>
<tr>
<td>City</td>
</tr>
<tr>
<td>State</td>
</tr>
<tr>
<td>Zip</td>
</tr>
<tr>
<td>Phone</td>
</tr>
<tr>
<td>Fax</td>
</tr>
<tr>
<td>E-mail</td>
</tr>
<tr>
<td>Website</td>
</tr>
</tbody>
</table>

1a. May we share the name of your organization (only) in summary reports of the survey results?  
*(please select one)*

- Yes
- No

2. Which of the following best describes your organization?  
*(please select one)*

- Library
- Archives
- Museum (including science museum, natural history museum, arts organization)
- Historical society/museum/site (including battlefield, state historic site, living history)
- Environmental/zoological/astronomical site
Organizational Information

2a. Which specific type best describes your library?
(please select one)

- Academic library
- Public library
- Special library

Organizational Information

2a. Which specific type best describes your museum?
(please select one)

- Art museum
- Art gallery, art center, or arts organization
- Science/technology museum
- Natural history museum
- Archaeological museum, repository, or research collection
- Children’s/youth museum
2a. Which specific type best describes your historical society/site?  
(please select one)

- Historical/genealogical society
- History museum
- Historic house/site
- Historic battlefield/state historic site/living history

Organizational Information

2a. Which specific type best describes your site?  
(please select one)

- Arboretum or botanical garden
- Nature center/Park
- Planetarium
- Aquarium
- Zoo

Organizational Information

3. Do you provide additional services in any of these other areas?  
(please select all that apply)

- Library
- Archives
- Museum (including science museum, natural history museum, arts organization)
- Historical society/museum/site (including battlefield, state historic site, living history)
- Environmental/zoological/astronomical site
4. With what type of institution is your organization primarily affiliated? (please select one)

- College, university, or other academic entity
- Non-profit, non-governmental organization or foundation
- Corporate or for-profit organization
- Governmental organization

Organizational Information

4a. What specific type of academic entity? (please select one)

- Private college or university
- State college or university
- Local (county or municipal) college or university

Organizational Information

4a. What specific level of governmental organization? (please select one)

- Federal
- State
- Local (county or municipal)
5. How old is your organization? 
   *(please select one)*
   - Less than 5 years old
   - 5-9 years old
   - 10-24 years old
   - 25-49 years old
   - 50-99 years old
   - Over 100 years old

6. Do you have internet access? 
   *(please select one)*
   - Yes
   - No
   - Don't know

6a. Do you have a website? 
   *(please select one)*
   - Yes
   - No
   - Don't know
6b. Do you provide online access to the content of any of your collections, such as online exhibitions, digitally scanned holdings, interactive resources, etc?

(please select one)

- Yes
- No, but this is being developed
- No
- Don't know

Organizational Information

7. How many visitors do you serve annually?

(please fill in the blanks, if known)

On-site visitors

Off-site visitors (traveling exhibitions, bookmobiles, educational programs)

Online visitors (website visits, online exhibitions, e-mail distribution lists)

7a. Do you provide a schedule of planned tours and educational programming for school children?

(please select one)

- Yes
- No
- Don't know
7b. Do you provide a calendar of planned tours, special events, and educational programming for the general public?
(please select one)

jn Yes
jn No
jn Don't know

Organizational Information

8. How is your organization staffed?
(please fill in the blanks, if known)

| Paid Staff: | Number of Full-time |
|            | Number of Part-time |
| Volunteers: | Number of Volunteers |
|            | Total annual Volunteer hours |
| Seasonal Help: | Number of Helpers |
|            | Total annual Seasonal hours |

8a. Do you provide internships/fellowships for college students/independent researchers?
(please select one)

jn Yes
jn No
jn Don't know

Organizational Information
9. What is your organization’s annual operating budget? (please select one)

- Less than $10,000
- $10,000 to $50,000
- $50,000 to $100,000
- $100,000 to $500,000
- $500,000 or more

Please use the space below to share any additional comments about special features and services your organization offers that may not have been covered in the previous questions. (optional)

Collections and Holdings
10. Which of the following types of collections are among your holdings, and would conservation/preservation training be helpful for any of these specific types?  
*(please select all that apply)*

<table>
<thead>
<tr>
<th>Collection Type</th>
<th>Yes, we have this type</th>
<th>No, we don't have this type</th>
<th>Don't know</th>
<th>Training would be helpful</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books and Bound Volumes</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unbound Sheets and Manuscripts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Photographic Collections</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motion Picture and Video Collections</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Recorded Sound Collections</td>
<td></td>
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<tr>
<td>Digital Material Collections</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Art Objects</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Historic and Ethnographic Objects</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Archaeological Collections</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natural Science Specimens</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Living Collections</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Collections and Holdings

11. Do you inventory/assess your collections annually, or on a similarly regular basis?  
*(please select one)*

- Yes
- Yes, but only a portion of them
- No
- Don't know
### Collections and Holdings

**11b. Is your catalogue up-to-date?**
*(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>Yes, but only a portion</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>... up-to-date?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>... available online to your staff?</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td>... available online to the public?</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
</tbody>
</table>

### Collections Environment

**12. Do you monitor the following for your collections?**
*(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Temperature</strong></td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td><strong>Relative Humidity</strong></td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td><strong>Lighting Levels</strong></td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td><strong>Air quality (particulates/pollutants)</strong></td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td><strong>Pest control</strong></td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
</tbody>
</table>
**Collections Environment**

13. Do you have the following available for your collections?  
*(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Archival quality materials</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate storage spaces</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adequate display spaces</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

14. Do you take security/safety precautions for your collections?  
*(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Yes, in all areas</th>
<th>Yes, in some areas</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Controlled access</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Security systems/personnel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire protection systems</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Collections Environment**

15. Overall, how would you rate these aspects of your collections?  
*(please select one each row)*

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Adequate</th>
<th>Poor</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preservation condition</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storage areas</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Display areas</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Please use the space below to share any additional comments about the condition of your collections and their environment that are or could be serious conservation/preservation concerns. (optional)

Preservation Activities

16. Has a professional survey of the general condition of your collections been done, such as Heritage Preservation’s Conservation Assessment Program (CAP) or the American Association of Museum’s Museum Assessment Program (MAP)? (please select one)

- [ ] Yes
- [ ] Yes, but only a portion of them
- [ ] Yes, but it is not up-to-date
- [ ] No
- [ ] Don't know

Preservation Activities
16a. Has this professional survey resulted in any conservation/preservation actions for your collections?  
(please select one)  
- Yes, in all areas  
- Yes, in some areas  
- No  
- Don't know  

Preservation Activities  

17. Does your organization have a written, long-range conservation/preservation plan for the care of your collections?  
(please select one)  
- Yes  
- No, but preservation is addressed in overall long-range plan  
- No, but one is being developed  
- No  
- Don't know  

Preservation Activities  

17a. Is your written conservation/preservation plan up-to-date?  
(please select one)  
- Yes  
- No  
- Don't know
17b. What does your conservation/preservation program include?  
*(please select all that apply)*

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preventive conservation <em>(e.g., housekeeping routine, rehousing, environmental monitoring)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation treatment <em>(e.g., repair, restoration, mass deacidification, specimen preparation)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation management <em>(e.g., planning, assessment)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation reformatting <em>(e.g., preservation photocopying, microfilming)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of audio-visual media and playback equipment <em>(e.g., preservation copies, maintenance)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of digital materials <em>(e.g., data migration to current software, websites)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not sure what is included</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Preservation Activities

18. Are copies of vital collections records *(e.g., inventory, catalog, insurance policies)* stored offsite in the event of an emergency/disaster?  
*(please select one)*

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>jn</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>jn</td>
<td>Some, but not all</td>
<td></td>
</tr>
<tr>
<td>jn</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>jn</td>
<td>Do not have copies</td>
<td></td>
</tr>
<tr>
<td>jn</td>
<td>Do not have collections records</td>
<td></td>
</tr>
<tr>
<td>jn</td>
<td>Don't know</td>
<td></td>
</tr>
</tbody>
</table>

Preservation Activities
19. Does your organization have a working relationship with your local emergency responders (e.g., fire, police)?
   (please select one)
   - Yes
   - No
   - Don't know

20. Does your organization have a written emergency/disaster plan that includes your collections?
   (please select one)
   - Yes
   - No, but one is being developed
   - No
   - Don't know

Preservation Activities

20a. Is your written emergency/disaster plan up-to-date?
   (please select one)
   - Yes
   - No
   - Don't know
20b. Is your staff trained to carry it out?  
(please select one)

- Yes
- No
- Don't know

Preservation Activities

21. Who is primarily responsible for the conservation/preservation care of your collections?  
(please select all that apply)

<table>
<thead>
<tr>
<th>Preservation Activities</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-house paid conservation/preservation staff</td>
<td></td>
<td></td>
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<tr>
<td>Other in-house paid staff</td>
<td></td>
<td></td>
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<tr>
<td>Conservation/preservation duties are assigned as needed to various in-house staff</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Volunteers, seasonal help, and/or interns</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>External providers are used for conservation/preservation services</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please use the space below to share any additional comments about your preservation activities and the most serious concerns you may have about these issues with your collections.  
(optional)

Preservation Funding
22. Are funds specifically allocated/budgeted for the conservation/preservation care of your collections?  
(please select one)  
- Yes  
- No  
- Don't know

Preservation Funding

22a. Including all funding sources, how much is specifically allocated/budgeted annually for the conservation/preservation care of your collections?  
(please select one)  
- None in budget, but have gotten grants  
- Less than $3,000  
- $3,000 to 10,000  
- $10,000 to 25,000  
- $25,000 or more

Preservation Funding

23. Has your organization made a grant application, whether successful or unsuccessful, for conservation/preservation funding from any public or private source in the last 3 years?  
(please select one)  
- Yes  
- No  
- Don't know
23a. Which of these factors influenced the decision not to apply for a grant?  
*please select all that apply*

<table>
<thead>
<tr>
<th>Factor</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not aware of appropriate funding sources</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lack of staff time or expertise to complete application</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional project planning or preparation necessary before requesting grant funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation/preservation not an institutional priority</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Currently have sufficient sources of funding</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have applied for grant(s) from external sources in the past but have been unsuccessful</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not sure why decided not to apply for a grant</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (please specify below)</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
24. Which training areas might be most helpful for your staff?  
*(please select all that apply)*

<table>
<thead>
<tr>
<th>Training Needs</th>
<th>Yes</th>
<th>No</th>
<th>Don't know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic conservation/preservation care of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conservation/preservation care of specific media/object types</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planning/condition surveys and general needs assessments of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long-range conservation/preservation planning for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Emergency/disaster planning for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Security/safety precautions for collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Finding and working with a conservator</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of audio/visual collections <em>(media and playback equipment)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preservation of digital collections <em>(digitized and born-digital)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Online collections care information <em>(websites, images, databases)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Integrated pest management <em>(efficient and ecologically sound methods)</em></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Finding aids and cataloging of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grant writing for the conservation/preservation care of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building awareness of (and serving as a resource for) conservation/preservation issues</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advocacy for the conservation/preservation of collections</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other <em>(please specify below)</em></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Training Needs
25. What training and educational resource formats might be most effective?  
*(please select all that apply)*

<table>
<thead>
<tr>
<th>Training Resource</th>
<th>Yes</th>
<th>No</th>
<th>Don't Know</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workshops/courses/seminars (in person)</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td>On-site visits at your organization</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td>Communication with resource people via phone/e-mail</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td>Online workshops/courses/tutorials/webinars</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td>Educational websites</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td>Online blogs/wikis/list servs/newsletters/journals</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
<tr>
<td>Printed newsletters/bulletins/pamphlets/journals</td>
<td>jn</td>
<td>jn</td>
<td>jn</td>
</tr>
</tbody>
</table>

Other *(please specify below)*

---

Training Needs

Please use the space below for any additional comments about your collections needs and what might best assist you in planning for the long-range conservation/preservation care of your collections. *(optional)*
Thank you for taking the time to complete our survey!

Kentucky Historical Society

Kentucky Museum & Heritage Alliance

Kentucky Department for Libraries and Archives